

Trainer Training 2 Day Intensive Course

The training is focused upon a success-based training methodology and Graham Hooper's personal training skills (over 2 decades of PDI training) and experience as an ORDIT registered trainer.

The Trainer-Training course has been designed to teach the skills needed for the effective training of PDI's and re-training of ADI's.

Target audience:

- ☐ Experienced driving instructors
- ☐ Experienced driving instructor trainers

The driving instructor training business in the UK has traditionally been carried out by driving instructors, with no special expertise other than their skills of delivering driving instruction to learner drivers.

While driving instruction skills are fine for teaching driving, they often leave a lot to be desired when teaching the skills necessary to be a driving instructor.

- ☐ Teaching
- ☐ Assessment
- ☐ Communication

These are the fundamentals behind a 'success based' methodology. The skills developed during this course, will equip trainers with no experience and improve the skills of existing trainers, enabling the delivery of effective practical driving instructor training.

The course is a mix of theory and practice with a strong experiential theme running throughout.

The student trainer ratio is normally two-to-one. The course is backed up by remedial training sessions (ZOOM) free of charge on request.

Locations / Contact / Fees

Courses are delivered in Ashford Kent @ The Ashford International Hotel, Simone Weil Avenue, TN24 8UX.

Fees: £800 one to one, £500 two to one

Contact Mobile 07889 194011

Contact email: grahamhooperadi@hotmail.com

Web site: [Graham Hooper Coaching, Mentoring and Training Blog – A site jam packed with information that will help you develop as a coach and trainer.](#)

Train the Trainer Course Syllabus

Day-One 9:30am – 4.30pm

Comfort Breaks upon request. Lunch 1pm.

The first day is designed to introduce the concept of '*success-based training*.' and provide a sound understanding of the ADI examination marking criteria.

Course introduction

Brief overview of the aims and training philosophy of the week.

Marking Sheet basics for Part-Three and the Standards Check

Discussion based session exploring the DVSA ADI marking criteria and its relevance to 'everyday' driving instruction.

Watching the driver ...

- ☐ Basics
- ☐ Watch and speak.
- ☐ Peripheral vision
- ☐ Body language

Watching the driver is a practical exercise which enables the client on how to develop their communication and observation skills – it also teaches the importance of 'covert' training and how it can accelerate learning as part of a *success based* strategy.

Strategy for approaching Part-Two training – Driving basics (balance/limit)

This practical driving session develops the importance of commentary driving and explains why this specific approach to training can accelerate both Part 1 and 3 training. It will also build confidence' when teaching experienced drivers to develop their skills.

Teaching dual-control use

Experiential session considering the need for a specific 'dual controls lesson' and how to deliver such a lesson.

An opportunity to review and reflect on your own learning.

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Teaching feedback skills

- ☐ Language (positive) and Listening for the emotional tags.
- ☐ Body language
- ☐ Methods of eliciting and giving feedback (Trainer's unconscious messages)

This is a both practical and tutorial designed to give both an understanding and experience of the teaching of feedback skills.

Philosophy of 'Success Based Training'

This brief discussion builds on the training methodology learned so far and explores the concept of 'delivery versus content' in accelerated learning.

Talking skills

- ☐ Lesson introductions and Coaching Conversations
- ☐ Basic talk-through skills

This session looks at some of the most common problems encountered by clients and how they can be overcome. The main thrust of this session is aimed at the development of core communication skills.

Training routes – Success strategy

The development of effective training routes can do much to make or break on. road training at any level, whether it is driver training or driving instructor. training. This session considers how the effectiveness of routes can be. maximised and covers key route planning strategies.

Daily review

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Day-Two Timings unchanged

Day-one Recap

Teaching Q&A

- ☐ When stationary
- ☐ On the move
- ☐ Listening skills.
- ☐ Embedded commands

Discussion/tutorial/experiential session covering questioning techniques and the teaching thereof.

Route directions

This demonstration/discussion session explores the starting point for Practical. ADI teaching skills training. It outlines the importance of a solid foundation of success and explores how the subject is used to start the development of essential communication skills.

Role-play basics

- ☐ 4 second rule
- ☐ 3 key levels of role play
- ☐ Different character types
- ☐ Realism versus Examiner's old-style role-play

Role-play is a powerful teaching tool but can be extremely destructive if poorly. or inappropriately used. This session explores 'levels' of role play and positive. strategies that ensure role play does not become 'destructive'.

Two levels of talk-through

- ☐ Repeated first time to build skills.
- ☐ Basic action talk-through
- ☐ Added detail talk-through.

This session demonstrates and develops understanding of 'small chunk' training. about the expectations of the trainer and explains how the skill of 'Instructional talk-through' can be taught quickly and easily.

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Trainer's demonstration from the driving seat

This is an 'add on' to the previous exercise and introduces ways that trainers can usefully intervene and demonstrate specific aspects of teaching.

Using visuals & Briefings

- ☐ Attention focus
- ☐ Interactive through drawing
- ☐ When introducing lessons.

This session has been designed to develop communication skills using visual teaching aids. Please bring your own visual training resources with you.

Briefings

- ☐ Basic descriptive skills
- ☐ Introducing content.
- ☐ 20 second rule
- ☐ The first briefing (motorway)
- ☐ Briefing development

Briefings and Lesson Planning have traditionally been a 'bugbear' for PDI's. This session teaches the trainer how to save hours of training time. The session introduces the concept of briefing as a 'dynamic process' and teaches a simple method of developing briefing skills.

Review and reflection

Identifying common mistakes

Observation – root of many problems

- ☐ Straight line near
- ☐ Straight line far
- ☐ Right turns.

Other mistakes

Typically, clients look for faults and develop lists of driver errors, or are shown, a series of errors and are expected to remember them – this can lead to anxiety and other problems inherent in 'memory based' training. This session uses a positive approach to finding faults and solves some of the root problems which often remain unresolved by driving instructors – understanding root causes then enables PDIs to recognise a wide range of errors early and 'naturally'.

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Tell – Ask – Assess

- ☐ The routine
- ☐ Job sharing.
- ☐ Making the decision, pulling up or keep moving?

This session covers the teaching of an easy method of fault correction and gives a lifeline to instructors struggling with fault correction.

Understanding Part-Three of the ADI qualifying examination & Structuring Part-Three training

- ☐ The starting point
- ☐ Structure for success
- ☐ Value, Learning & Safety

This session covers how to develop a recommended syllabus for training and brings together, all of the individual elements of the course to form a cohesive programme.

ORDIT Criteria

ORDIT is the current regulating body for ADI Training. This session considers the assessment criteria for trainers and how this training approach fits in with those criteria.

Course review and What next?

Note: The items shown in this course programme are provided as a guide only. Programs will vary, based upon the modules shown, depending upon previous experience, needs and abilities of the clients.

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